



Mr. Chris Baisden, Executive Director
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Recruitment Announcement

Part-Time Afterschool Recreational Counselor

The Housing Authority of the City of Brunswick (BHA) provides quality, affordable housing assistance programs to families residing in Brunswick and Glynn County, Georgia. BHA administers the following programs:

- Public Housing
- Housing Choice Voucher
- Business Activities, including privately owned apartments, joint ventures, and tax credit properties

BHA is seeking qualified applicants for the position of Afterschool **Recreational Counselor (Part-Time)**

Under the direct supervision of the Resident Services Coordinator, this outdoor position is responsible for supervising approximately 15–25 children between the ages of 7 and 14 in a safe, positive, and engaging afterschool environment indoor and outside

Minimum Qualifications

- One to two years of experience working with children's afterschool programs, recreational activities, or a combination of related training and experience.
- High school diploma or GED.
- Demonstrated ability to provide positive leadership and safely supervise groups of children ages 7–14.
- Preferable Current First Aid and CPR certification, or the ability to obtain certification within 30 days of employment.
- Valid driver's license with a safe driving record.
- Ability to pass a pre-employment drug screening.
- Ability to pass a criminal background check.
- Ability to perform the physical requirements of the job to include walking, bending, stooping, crouching, kneeling, reaching, grasping, talking, some repetitive motion to perform data entry, and hearing,
- Ability to lift at least 20 lbs.



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- Mental ability to compare, use simple, math, and to compile, analyze, and synthesize information

Essential Job Duties

1. Assist the Coordinator and fellow counselors in supervising program participants during homework assistance, recreational activities, and special events. Maintain a safe, orderly environment where children can develop social, physical, and teamwork skills. Monitor activities to ensure the safe and appropriate use of equipment.
2. Assist in teaching, coaching, and guiding children in appropriate group behavior, social interaction, sharing, visual perception, spatial awareness, hand-eye coordination, and overall physical development.
3. Observe participants' behavior and proactively intervene to maintain order, prevent injuries, and resolve conflicts using positive behavior management techniques.
4. Assist the Coordinator and other Counselors to maintain orderly participation and enthusiasm of facilities, buildings, and other sites
5. Serves as a positive role model for program participants and the public
6. Assists in Maintaining an Inventory of equipment and supplies
7. Adheres to rules, guidelines, policies, and procedures of the organization at all times

Compensation and Benefits

This part-time position and the pay rate are determined based on experience.

How to Apply

Candidates must complete the employment application available at Job Application – Brunswick Housing Authority, Georgia. In addition, applicants should submit résumé to Orah Reed, Director of Human Resources, at oreed@brunswickpha.org no later than 5 pm on August 7th, 2026.